

Keynote Speaker: William C. Allen
President and Chief Executive Officer
Los Angeles County Economic Development Corporation

Thursday, May 4, 2006
8:30 a.m. to 3:30 p.m.
Holiday Inn Burbank – Media Center
150 East Angeleno Avenue
Burbank, CA 91502

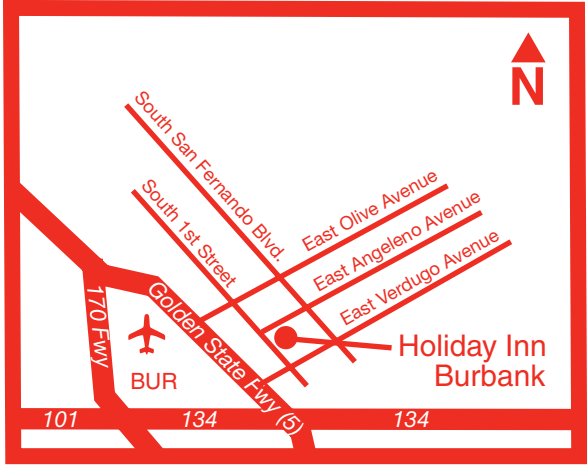
FREE San Fernando Valley
2006
Small Business Fair

The Honorable John Chiang
CHAIR, STATE BOARD OF EQUALIZATION

Invites you to attend the

Location

Holiday Inn Burbank - Media Center
150 East Angeleno Avenue, Burbank, CA 91502



Directions

5 Freeway South (Golden State Freeway) Exit Verdugo Avenue. Turn left on South Front Street. South Front Street becomes East Verdugo Avenue. Turn left onto South 1st Street. Turn right onto East Angeleno Avenue. The hotel is on the right.

5 Freeway North (Golden State Freeway) Exit Olive Avenue East/Burbank. Turn slight right onto East Angeleno Avenue. The hotel is on the right.

The hotel can be accessed using mass transit from the following lines: Metrolink Burbank Station; MTA 92, 94, 96, 152, 154, 164, 165, 183; LADOT 413; and Glendale 12. For exact route information dial 800-COMMUTE.

Space is limited.

Seminar Sponsors

The San Fernando Valley Small Business Fair is a special event designed to assist small businesses. Various federal, state, and local government agencies provide a full day of counseling in areas that small businesses need most. The agencies are here to help make your business a success.

Registration

Registration begins at 8:30 a.m. For express registration, please bring your business card. Opening remarks begin at 9:00 a.m.

General Information

Parking is available in the hotel structure. Please bring your parking ticket to the registration table for validation. Parking is \$2.00 with validation. Lunch and snacks are available for purchase at the hotel restaurant or other nearby restaurants in the Downtown Village.

Booths

Booths will be open from 8:30 a.m. to 3:30 p.m. Agency representatives will staff the booths during this time to answer your individual questions, except when an agency representative is presenting a class.

Classes

Please see the inside of this brochure for class presentation schedules. Some classes will be given in Spanish.

The location is accessible to people with disabilities.


For additional information, check out
Small Business Fairs on our website at
www.boe.ca.gov/sutax/tpsched.htm or call
818-901-5690

tear on perforation

Registration Form

Attend the **FREE 2006 San Fernando Valley Small Business Fair - Thursday, May 4, 2006**

Learn more about your rights and responsibilities as a business owner.

The location is accessible to people with special needs.
 Please indicate if you need special accommodations to attend this event or call 818-901-5690.

- ☐ Language interpretation _____ Please specify language
- ☐ Sign language
- ☐ Visual impairment
- ☐ Other _____ Please specify

Complete the following and mail to:

State Board of Equalization, Small Business Fair, P.O. Box 7735, Van Nuys, CA 91409-7735

Name: _____ Title: _____ Organization: _____

Address: _____

Telephone: _____ Fax: _____

E-mail address: _____

For more information, please call: **818-901-5690** or fax: **818-901-5252** e-mail: **sfttaxday@boe.ca.gov**



Participants

- Board of Equalization (BOE)
- Burbank Chamber of Commerce
- Cal/OSHA Consultation Services
- California Manufacturing Technology Consulting
- California - Mexico Trade Assistance Center of Citrus College
- Center for International Trade Development of Citrus College
- CHARO Small Business Administration Women’s Center
- City of Los Angeles Community Development Department
- City of Los Angeles Office of Finance, Tax and Permit Division
- Department of Alcoholic Beverage Control
- Department of General Services - Procurement
- Department of Industrial Relations

- Employment Development Department (EDD)
- Federal Trade Commission (FTC)
- Franchise Tax Board (FTB)
- Internal Revenue Services (IRS)
- Los Angeles County Assessor’s Office
- Los Angeles County Department of Consumer Affairs
- Los Angeles County Department of Public Works
- Los Angeles County Office of Small Business
- Los Angeles County Registrar/Recorder/County Clerk
- Los Angeles District Attorney’s Office
- Office of the Secretary of State
- SCORE, Small Business Counselors
- Social Security Administration
- University of Southern California
- LA Metro Minority Business Development Center
- U.S. Department of Labor, Employee Benefits Security Administration

Participants continued

- U.S. Small Business Administration (SBA)
- Valley Economic Development Center (VEDC)
- Work Source - Van Nuys, Northern Sherman Oaks

Schedule of Presentations

8:30 a.m. - 9:00 a.m. Registration - Lobby

9:00 a.m. - 9:30 a.m. Introduction and Keynote Address - South Pacific Ballroom

Admiral Halsey Room 10		Tarawa Room 11	Bougainville Room 12	Admiral Spruance Room 14	Admiral Kinkaid Room 16
9:45 a.m. –10:35 a.m.	Why and How International Trade Should be Part of Your Business (Center for International Trade Development of Citrus College)	How to Start a Small Business (VEDC)	How to Prepare a Sales and Use Tax Return (BOE)	Los Programas y Servicios de la Agencia Federal para el Desarrollo de la Pequena Empresa (SBA)	State Income Tax and Small Business (FTB)
10:45 a.m. –11:35 a.m.	SBA's Programs and Services (SBA)	Starting a Home Based Business (VEDC)	Sales and Use Tax Exemptions (BOE)	Impuestos Sobre las Ventas y Sobre el Uso - Exenciones y Exclusiones (BOE)	Reporting and Depositing Requirements (EDD)
11:45 p.m. –12:35 p.m.	Financing Your Small Business (SBA)	Record Keeping (IRS)	How to Prepare a Sales and Use Tax Return (BOE)	Aprenda de Todo los Préstamos que hay Disponible (CHARO)	Employee or Independent Contractor (EDD)
12:45 p.m. – 1:35 p.m.	Developing Your Business Plan (VEDC)	Home Based Business (IRS)	Sales and Use Tax Exemptions (BOE)	ABC's de Como Establecer su Negocio (CHARO)	State Income Tax and Small Business (FTB)
1:45 p.m. – 2:35 p.m.	Marketing Your Small Business (VEDC)	How to Do Business with the Government (Los Angeles County Office of Small Business) (SBA)	Are Your Internet Sales and Purchases Taxable? (BOE, EDD, FTB, IRS)	Retirement Plan Options for Small Business Owners (US Department of Labor)	Green Lights Red Flags - Rules of the Road for Advertising (FTC)
2:45 p.m. – 3:30 p.m.	Taxpayers’ Rights Advocate - Problem Resolution Process (BOE, EDD, FTB, IRS) Admiral Halsey Room 10				

Please remember to complete an evaluation form and return it to a host or hostess or place it in the designated boxes on site.

The location is accessible to people with disabilities. For special assistance, please call 818-901-5690.



STATE BOARD OF EQUALIZATION

Invites you to attend the

2006 FREE San Fernando Valley Small Business Fair

A one-stop source of tax information

Let us provide a full day of free counseling in the areas your business needs most.

www.boe.ca.gov

Varios talleres y cursos se impartirán en español.
Habrá servicio de intérprete
Para más información,
llame al 818-904-2340

Call now to reserve your space!
818-901-5690

e-mail: sftvtaxday@boe.ca.gov

www.boe.ca.gov/sutax/tpsched.htm

Parking \$2.00 with validation.